

Don't Burp in the Boardroom: Your Guide to Handling Uncommonly Common Workplace Dilemmas

By Rosalinda Oropeza Randall

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Sassy, funny, blunt, and definitely not sugar coated, *Don't Burp in the Boardroom* examines etiquette in the workplace, from the warehouse to the top floor. While the outerwear may be different, the dilemmas from cubicle to corner office are the same. Rosalinda Randall delves into common predicaments like food, the break room, social media and electronics, office romances, or how to make a good impression when you re new on the job. She also delves into the uncommonly common like catching your boss in an unfortunate position and how to avoid that one co-worker who always wants a hug.

In today's modern, fast-paced, crazy lifestyle we think we don't have time for etiquette. We might believe that it is outdated, irrelevant, or even pretentious. But *Don't Burp in the Boardroom* talks about etiquette without mentioning etiquette! How's that possible? Because Rosalinda defines etiquette as an attitude. What's yours like?

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Editorial Review

Review

"Don't get caught unprepared. Knowing how to conduct yourself with civility and tact is an incredible advantage in today s workforce. *Don't Burp in the Boardroom* is a must-read for college grads, as well as the long-time employee!"

Frank Shankwitz, Retired Arizona Department of Public Safety Detective and Founder of the Make-A-Wish Foundation

"Rosalinda Randall here-in provides an impressive compendium of straight-forward, common sense nuggets of wisdom for handling life's often awkward and/or unexpected dilemmas dilemmas many of us often find we are unprepared to deal with.

"This is a very easy, charismatic, and informative read laced with lightheartedness. Anyone who values being better prepared for life and the unexpected will surely benefit from the contents of these pages."

Matt Helm, Owner of Matt Helm Entertainment (Dean Martin/Sean Connery Impersonator)

"Saying what you mean without being mean is the foundation of good relationships and successful teams. As the Athletic Director of a college and a former NFL player, I know that the way we interact with others has a direct impact on us, our coworkers, and our success. *Don't Burp in the Boardroom* offers a fresh perspective on etiquette, with real-life situations and solutions that are as applicable in the locker room and classroom as they are in a boardroom. Every professional team, no matter how large or small, will benefit from Rosalinda's advice!"

Ted Petersen, Director of Athletics and Physical Education, former offensive lineman for Pittsburgh Steelers (1977 1983, 1987), Cleveland Browns (1984), Indianapolis Colts (1984)

"*Don't Burp in the Boardroom* is the must-read manual of the century! It basically gives a less-skilled person the fundamentals of etiquette and the basic knowledge to succeed in the workplace. It covers everything from how to use a napkin to social media tips. I personally discovered things I could improve on. To be frank there are not very many things I would recommend but *Don't Burp in the Boardroom* takes a fascinating look at daily etiquette; it is on my short list of recommended books."

Stanley Roberts, Creator and Producer of award-winning "People Behaving Badly" KRON 4 TV San Francisco

"*Don't Burp In The Boardroom* by etiquette expert Rosalinda Randall is a humorous but all-too-real look at the office etiquette issues facing the modern professional of almost any stripe today. Randall doesn't just give advice on the superficial how to dress, or what to order at a business lunch etc., although those are covered as well but takes a hard look at many of the questions facing fresh job-seekers or even long-time employees, viewing situations from different perspectives. She then proceeds to break those challenges down into

manageable components and presents various solutions for different outcomes, in a rather refreshing approach.

"Whether you're new to the workforce or a seasoned office veteran, the crucial insight Randall provides in the book may mean the difference between getting that job or promotion, or losing the opportunity altogether. *Don't Burp in the Boardroom* may also prove invaluable to those who lead or manage people after all, office etiquette is appreciated at every level!"

Daniel Goh, Editor of YoungUpstarts.com

--Endorsements

About the Author
Rosalinda Randall is a modern-day pundit on civility and etiquette. By lending personality and humor to an age-old and sometimes boring topic, Rosalinda has been successfully improving workplace environments and relationships by spreading civility and sharing enthusiastic and insightful advice for more than 14 years.

Rosalinda has been a guest on several television and radio shows. She has also served as a source for *Glamour Magazine*, *Fast Company*, *Business News Daily*, and *The Business Journals*, on a variety of topics. One of her favorite missions is serving as a consultant to formerly incarcerated women. On her time off, she enjoys taking improv and Tai Chi classes. She lives in Northern California.

Users Review

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Frances Lawler:

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