

How to Take the Fog Out of Writing

By Robert Gunning, Douglas Mueller

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This is an old book but it covers all the basics in a delightful and informative way. The book was published before the "dummy" series became popular, or was ever started, but it is in a similar vein. Gunning explains and illustrates basic writing techniques such as: Keep sentences short--on average. Prefer the simple to the complex. Avoid unneeded words. Put action into your verbs. Write as you talk, etc. I have long looked for copies of this book to give to my volunteer writer friends. I have never found so much sage advice in such a small volume. I highly recommend it. --John Lindner, Editor ANM World Missions magazine

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